Page 1 of 6

DATE/TIME: Friday, January 18, 2008 @ 10:30 AM. LOCATION: Veterans Home – M/P Room MEETING: X Regular _ Special MEETING CALLED TO ORDER: by Chairman, Norris Braaten		
	Daryl Beard Brad Maasjo	Darrol Schroeder DuWayne Ternes
<u> </u>	Orletta Kilen	
OTHERS PRESENT BY INVITION:		
NDVH Administrator-Mark B. Johnson	8 8	Executive Secretary-Margie Ourenhagen
A.C.O.V.A. Chairman-Rudy Jenson	Jamie Feeney from Foss Architecture & Interio	
AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
1. Pledge of Allegiance/Moment of silence for	Chairman called for the Pledge of Allegiance	NAR (No Action Required)
POW/MIA requested by Chairman.	to be recited, followed by a moment of silence for the POW/MIA	
2. Roll Call:	101 the PO W/MIA	
Recording Secretary	Roll call taken by recording secretary	A quorum was present.
3. Welcome:	Chairman Braaten welcomed Board Members	NAR (No Action Required)
Chairman-Norris Braaten	and Guests.	1 (1
4. Approval of Governing Board Minutes:	Minutes e-mailed to Board Members.	Motion # 1 carried
Chairman-Norris Braaten	 Motion # 1 was made by Daryl Beard, 	
 Regular Meeting-December 18, 2007 	seconded by Darrol Schroeder to accept the	
	minutes as mailed.	
5. Approval/Conflict of Interest of Agenda Items	Chairman Braaten asked if any board members	There are no conflicts of interest stated at
Chairman-Norris Braaten	have a conflict of interest with any agenda	this time.
6. Federal VA Grant	items.Status Report given by Administrator Johnson	• NAR
Administrator Mark B. Johnson	on the VA Grant.	NAK
7. Jamie Feeney from Foss Architecture & Interiors	Jamie Feeney, from Foss Architecture &	Discussion held on letter presented last
7. James eency from 1 033 Memeeture & meriors	Interiors, presented updated building plans.	April 15 th by Brad Maasjo to pursue letter
	Discussion was held on the letter received	for CBOC Unit.
	from Rick Hoganson of Foss Architecture	
	pertaining to the \$129.07 per sq ft	
	estimated building cost.	
	Governing Board is waiting for	
	correspondence from Pam Gulleson	
	pertaining to the Geo-terminal heating.	
	Motion # 2 made by Brad Maasjo,	Motion # 2 carried
	seconded by Darrol Schroeder to approve	- Motion π 2 carried.
	Motion # 2 made by Brad Maasjo,	Motion # 2 carried.

Page 2 of 6

DATE/TIME: Friday, January 18.	, 2008 LOCATION: Veterans Home-M/P Room MEETING: X Regula	rSpecial
AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
	submitted correspondence to the State Adjutant General explaining the nature of our project. Pending the soil boring reports, requesting assistance in preparing the new building site by moving earth, road grading and demolishing the old building. These costs are presently proposed in the \$24,000,000.00 approved building funding. Informal discussion was held on the architectural proposed changes. The following were some of the proposed changes Spas to become storage areas. Bathtub or shower per twenty people. PT-OT larger, in-service room smaller. Tornado shelter space was discussed. Front design of the building which is not in the square footage Motion # 3 made by Brad Maasjo, seconded by DuWayne Ternes and Darrol Schroeder to approve the drawing presented as the final exterior shape for Foss to move forward with for purposes of continuing electrical and mechanical design. This is still subject to internal modifications or reorientation of the building based on soil testing.	Motion # 3 carried.
7. Administrator's Report Administrator Mark B. Johnson	 Soil Boring's have been taken, waiting for the report of findings. Status Report on House – Maintenance has been monitoring the heating of the house. Donna Lund, Interim Director of Nursing was introduced to the Board. 	• NAR

Page 3 of 6

DATE/TIME: Friday, January 18, 2008 LOCATION: Veterans Home-M/P Room MEETING: X Regular Special AGENDA ITEM PRESENTATION/DISCUSSION RECOMMENDATION/ACTION

AGENDATTEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
8. VA Survey Administrator Mark B. Johnson	 Plan of Action Update – Personnel changes will be discussed in Executive Session. The VA survey team has made their third unannounced survey visit. The Med carts have been implemented on the basic care unit. Dr. Vani Nagala, NDVH Medical Director, discussed the sentinel events of med errors with Administrator Johnson. Goal setting will be implemented. 	• NAR
9. Financial Report:	Financial: Percentage of Biennium Remaining	
Accounting Manager-Kristin Lunneborg	is 76%.	
Financial Statement Enclosed	Census enclosure for Dec 2007	
Census Data	Basic Care: 77 Beds filled.	
Basic/Skilled Accounts Receivable	• Skilled Care: 38 Beds filled.	
Foss Bills	 Approximately \$50,000 of life safety 	
Policies:	improvement money will be returned to the	
Rent Policy	State.	
Employee Criminal History Background	Emergency Commission request was discussed	
Checks Policy	Attorney General Office will be contacted to	
	help assist with collecting fees.	
	• No write-off's requested for Basic Care Unit.	
	 Motion # 4 made by Darrol Schroeder, 	
	seconded by Daryl Beard to write off these	Motion # 4 carried.
	skilled accounts #'s 5, 6 & 10.	
	 Motion # 5 made by DuWayne Ternes, 	
	seconded by Daryl Beard to approve payment	Motion # 5 carried.
	of the presented bills to Foss.	
	 Proposed rent policy changes were discussed. 	
	Motion # 6 made by Daryl Beard, seconded by	Motion # 6 carried. Kristin Lunneborg will content the State Auditors Office.
	DuWayne Ternes to submitted the proposed	will contact the State Auditors Office
	Rent Income Policy to the ACOVA.	concerning collecting basic care rent a month in advance. Administrator Johnson
	• Discussion was held on the \$560.00 monthly	will submit the rent policy to ACOVA for
	increase for utilities assessed by the City of	their approval.
	Lisbon.	ιισιι αρριοναι.

Page 4 of 6

DATE/TIME: Friday, January 18, 2008 LOCATION: Veterans Home-M/P Room MEETING: X Regular Special AGENDA ITEM PRESENTATION/DISCUSSION RECOMMENDATION/ACTION

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
	Discussion was held on the Employee Criminal History Background Checks Policy. Motion # 7 made by Darrol Schroeder, seconded by Daryl Beard to approve this policy.	Motion # 7 carried.
10. ND Administrative Code 86-03-01 thru 86-03-10 Administrator Mark B. Johnson	 Motion # 8 made by Daryl Beard, seconded by Brad Maasjo to accept Admissions to the Skilled Nursing Unit article 86-03-01-01 subsection 5 as per amended 1-18-08. Motion included to remove from section 5-a (or complications from a service connected disability and to add 60% or greater connected disability. Also add in as #a Skilled nursing residents who have been medically discharged from the North Dakota Veterans Home. Motion # 9 made by Daryl Beard, seconded by Brad Maasjo to accept Admissions to the Basic Care Facility as presented. Motion amended to remove from item 4-b "or complications from a service connected disability. Motion # 10 made by Daryl Beard, seconded by DuWayne Ternes to approve 86-03-01-03. Board of Admissions to read as follows. The board of admissions shall consist of administration, social worker, registered nurse and physician or physician assistant. All applications shall be processed by the board of admissions for action. If a tie occurs, or an application is disapproved, the Administrator or designee shall call a meeting of the board and the reasons for denial shall be reviewed. The Administrator or designee shall vote to break the tie, request additional information if sufficient is not available to make a decision or 	 Motion # 8 carried. Motion # 9 carried. Motion # 10 carried.

Page 5 of 6

DATE/TIME: Friday, January 18, 2008 LOCATION: Veterans Home-M/P Room MEETING: X Regular __Special AGENDA ITEM PRESENTATION/DISCUSSION RECOMMENDATION/ACTION

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
	 a write a letter of denial to the applicant. 3. Processing of an application shall be completed within ten working days of receipt; provided the application is completed properly, and sufficient medical and financial information is available to make a determination. Motion # 11 made by Daryl Beard, seconded by Brad Maasjo to adopt the Administrative Code as amended and forward to the state for Administrative hearing. 	Motion # 11 carried.
11. Public Law 109-461 Daryl Beard	Daryl Beard gave an informational status report relating to letter he received from Kent Conrad.	Regulations are expected to take at least six more months.
12. Basic Care Handbook Administrator Mark B. Johnson	Motion # 12 made by Daryl Beard, seconded by DuWayne Ternes to discussion this handbook or action taken at this meeting.	Motion # 12 carried to place the Basic Care Handbook on the agenda for next meeting.
13. Closing Comments	 Discussion was held on the proposal for services received from Source One, Inc. Motion # 13 made by Brad Maasjo, seconded by DuWayne Ternes to authorize the home to pursue contracting for Phase 1 & 2, but to hold off on Phase 3. The NDVH Governing board is to participate in phase 2 and plan an off -site spring board meeting to discuss strategic planning. Building Committee will meet Thursday, February 7th with Foss Architect in Fargo to discuss the new building proposed & alternate drawings. 	Motion # 13 carried
14. ACOVA Meeting	Date:Location:Time:	Friday & SatMarch 14 & 15, 2007, Bismarck Comfort Suites

Page 6 of 6

DATE/TIME: Friday, January 18, 2008 LOCATION: Veterans Home-M/P Room MEETING: X Regular Special AGENDA ITEM PRESENTATION/DISCUSSION RECOMMENDATION/ACTION

TIGE! (DITTIE!()	THESELVIIIION	THE CONTINUE OF THE PROPERTY O
15. Next Meeting – Governing Board:	• Date:	• Tentatively set for Tuesday, February 19 th
	• Location:	Lisbon M/P Room
	• Time:	10:30 AM
16. Executive Session	Chairman Braaten requested a closed	• NAR
Norris Braaten, Chairman	executive session.	
17. Adjournment	Motion # 14 made by Darrol Schroeder, seconded by DuWayne Ternes to adjourn this	Meeting adjourned
	meeting.	
Agenda approved by Chairman & Administrator		
		Mark B. Johnson, Administrator